



Northern Territory Legal Aid Commission

NT Legal Aid ~ Law Student Program

The NT Legal Aid Commission

The NT Legal Aid Commission is an independent statutory Commission and provides access to the law and legal assistance to people who are unable to afford the services of a private lawyer. Legal Aid in the NT usually only assists in matters that are before the Courts in the Northern Territory, but assistance can be given to apply for aid from another Commission in another State or Territory.

Initial assistance is provided by in-house lawyers employed by the Commission or private lawyers who will accept legal aid cases and are paid by the Commission. Any person is entitled to an initial advice session on any matter. This service is free. If ongoing legal assistance is granted, clients are required to pay a small initial contribution.

Law Student Program

NT Legal Aid offers student placements for a maximum of 20 days. Student placements are available in the following sections and regions of the NT Legal Aid Commission.

- **Criminal** – Darwin, Katherine, Tennant Creek and Alice Springs
- **Family** – Darwin
- **Community Legal Education (CLE)** – Darwin
- **Domestic Violence Legal Service (DVLS)** – Darwin

The NT Legal Aid Commission may accept applications each year at any time, **however**, there are cut off dates for high demand time frames and other particulars each student must be aware of.

June to July (mid semester break) Applications

- Placement applications close for this period on 30 April each year
- Will be considered in May of each year
- Receipt of applications will be acknowledged via email and;
- All applicants will be advised of the outcome as soon as practical thereafter.

November to February (end of semester break) Applications

- Placement applications close for this period on 30 September each year
- Will be considered in October of each year
- Receipt of applications will be acknowledged via email and;
- All applicants will be advised of the outcome as soon as practical thereafter.

Application Requirements

Each student is to provide the following as part of their application for placement with the NT Legal Aid Commission.

1. Covering Letter / Email
2. Completed application form (see below)
3. Current Resume/CV
4. Copies of current academic transcripts and grading records

Applications are to be submitted via email to humanresources@ntlac.nt.gov.au under the subject 'Student Placement Request' or 'Work Experience'.

Personal Injury Insurance

It is a requirement of the NT Legal Aid Commission that each student obtain their own Personal Injury Insurance. Students are required to provide proof of this insurance 2 weeks prior to their commencement date. NT Legal Aid cannot not recommend or suggest any insurer.

Secrecy Acknowledgement

Under section 55 of the *Legal Aid Act*, it is a requirement that all students read, understand and sign a confidentiality agreement prior to commencing placement with the Commission.

CONTACT US

Locked Bag 11
Darwin NT 0800

Helpline: 1800 019 343
Website: www.ntlac.nt.gov.au
Email: info@ntlac.nt.gov.au



Student Placement Application Form

NAME:

EMAIL ADDRESS:

CONTACT PH NUMBER:

UNIVERSITY:

REQUESTED DATES:

PREFERED SECTION: 1.....2.....

(Crime, Family, Indigenous Outreach, Community Legal Education or Domestic Violence Legal Service)

OFFICE LOCATION:

- Any
- Darwin
- Katherine
- Tennant Creek
- Alice Springs

Office Use Only:

Acknowledged receipt of application: YES / NO

Provided to managing practitioners: YES / NO

Offer made to student: YES / NO

NTLAC unable to facilitate request: YES / NO

If applicable;

Confirmed dates: _____

Confirmed section: _____

Proof of insurance received: YES / NO

Secrecy Acknowledgement executed: YES / NO